



Inclusive Services

UNIVERSITY OF COLORADO
COLORADO SPRINGS

Student Participation Policy

The Office of Inclusive Services (OIS) provides services over four years that will support the student in:

- Progress towards earning their Comprehensive Higher Education Certificate
- Gaining academic skills and knowledge in their chosen career area
- Obtaining employment experiences while enrolled in the OIS program
- Developing communication and social skills
- Building independent living skills
- Learning how to create and manage a purposeful and fulfilling self-directed life

To support student success and progress toward certificate completion, OIS has established the following participation expectations. These expectations are designed to help students develop academic, career, social, and independent living skills.

Student Participation Expectations:

- OIS students are expected to attend all class sessions, including the first and last scheduled classes and any final exams. Missing classes may result in a lower grade in the class
- OIS services will not be made up for missed class sessions
- Individual faculty members may have additional attendance policies that OIS students are also expected to follow
- OIS students are expected to attend all work shifts and must work with the OIS Employment Coordinator to request any shifts off or report an illness
- OIS students are expected to attend:
 - two social activities per month for commuter students; or
 - one activity per week for students living in UCCS housing
- OIS students are expected to adhere to the UCCS Student Code of Conduct





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Academic Participation

- OIS students are expected to attend class, engage in all outside class meetings, and complete all course requirements with the support of the OIS
- OIS students must attend all Time on Campus sessions that are scheduled to provide time to complete coursework

Career Activities

- OIS students are required to participate in internships and employment experiences on or off campus that will support the development of career skills
- OIS students will take the Employment Seminar to receive direct instruction for foundational employment skills

Social Engagement

- OIS students are required to engage in social activities at UCCS
- OIS students are expected to learn how to plan and carry out social activities of their choice

Independent Living

- OIS students in UCCS housing must participate in independent living support provided by peer mentors for the first two years or until they have demonstrated sufficient independent living skills, as determined by OIS staff
- Commuter students and students in UCCS housing Students must complete at least two cooking and two budget seminars, during their four-year college experience. Driver's Education seminar is optional)

Technology Requirements

- OIS students are required to have their own smartphone and have it charged and with them at all times
- OIS students are required to have their own laptop computer (not a tablet or Chromebook) that supports the most recent version of Office 365